**Upshur Human Resources, Inc.**

**Volunteer Evaluation Report**

**Name: Date:**

**Position:**

**Attendance: Work Habits:**

**excellent excellent**

**good good**

**needs improvement needs improvement**

**Attitude: Ability to follow instructions:**

**excellent excellent**

**good good**

**needs improvement needs improvement**

**Comments:**

**Work performance:**

**Ability to follow instructions:**

**Overall evaluation and comments:**

**Volunteer’s Signature Date**

**Assigned staff’s Signature Date**