**Upshur Human Resources, Inc.**

**Volunteer Evaluation Report**

**Name: Date:**

**Position:**

**Attendance: Work Habits:**

 **excellent excellent**

 **good good**

 **needs improvement needs improvement**

**Attitude: Ability to follow instructions:**

 **excellent excellent**

 **good good**

 **needs improvement needs improvement**

**Comments:**

**Work performance:**

**Ability to follow instructions:**

**Overall evaluation and comments:**

**Volunteer’s Signature Date**

 **Assigned staff’s Signature Date**