STAFF MONTHLY REPORT

	NOTES/COMMENTS								11/4						
AME:	Recruit- Ment														
	Special Events														
	Integration Meetings														
	Parent Meetings														
	Ctr Staff Mtg														
	Ctr Staff Mtg														
	Ctr Staff Mtg														
	FPAs/ Follow- ups														
	Home														
	Ctr Visit														
	Ctr					1									
	Ctr Visit												+		
STA	DATE													ECE	IOIAL

COMMENTS/NOTES:

FAMILY CONTACT REPORT

1		 1	 	
MONT/YEAR:	Notes/Comments Reason for Contact *Briefly Describe the reason for each contact			
MO	Other			
7	IEP Meetings			
	Attendance Referrals/Attendance Information			
	Child Placement: Enrollment, Updates			
	Emergency/Crisis: Food, Clothing, Shelter. Transportation. Christmas Help			
	Housing: Public Asst, Utilities, Repairs			
A:	Employment: Job Search Asstance, Training/Assistance			
ON O	Parent Volunteering/Parent Involvement			
CLASSROOM:	Nutrition/WIC			
YSS	Child Abuse/Neglect			
CLA	Financial/Legal Assistance/Child Support			
	Substance Abuse /Prevention			
	Domestic Violence/Marital Assistance			
	Health: Head Lice, Wellness/Medical, Vision/Dental/Hearing			
	Nutrition: WIC			
	Mental Health: Speech, Behavior, Counseling, Developmental			
	Adult Education: GED, College, Parent Classes, Voc-Tech			
	Parent Classes/Workshops/KLiteracy			
	Home Visit Contacts			
D:	Classroom/Other Contacts			
PARENT/CHILD:	Phone Contacts			
	FPA Follow-ups			
EN	Family Partnership Agreements			
PAI	DATE			
I				

*REPORT IS DUE EACH MONTH

\\UPSHURHUMSERVER\UserShares\DWSampley\Forms\Family Contact Sheet.doc Revised 02 07 14 at SS Staff Mtg

NOTES/COMMENTS:

STAFF SIGNATURE:

*REPORT IS DUE EACH MONTH

FAMILY CONTACT REPORT: TALLY SHEET

MONTH/YEAR:

NOTES/COMMENTS:

Notes		
IEP Meetings		
Attendance Referrals/Attendance Information		
Child Placement: Enrollment, Updated Information, etc.		
Emergency/Crisis: Food, Clothing, Shelter, Transportation, Christmas Help		
Housing: Public Asst, Utilities, Repairs		
Employment: Job Search Asst, Training/Assistance		
Parent Volunteering/Parent Involvement in Program		
Nutrition/WIC		
Child Abuse/Neglect		
Financial/Legal Assistance/Child Support		
Substance Abuse /Prevention		
Lice Referrals		
Dental/Hearing/Vision		
Domestic Violence/Marital Assistance		
Health: Head Lice, Wellness/Vision/Dental/Hearing/Medical		
Nutrition: WIC		
Mental Health: Speech, Behavior, Counseling, Dev.		
Literacy		
Adult Education: GED, College, Parent Classes, Voc-Tech		
Parent Classes/Workshops,		
Home Visit Contacts		
Classroom/Other Contacts		
Phone Contacts		
FPA Follow-ups		
Family Partnership Agreements		
SEKVICES	TABULATIONS	TOTAL

STAFF SIGNATURE: \(\text{NUPSHURHUMSERVER\UserShares\DWSampley\Forms\Family Contact Report-Tally Sheet.doc Revised 2/7/14 @ SS Staff Mtg.